**Future Engineers Scholarship 2017**

**Candidate Instructions**

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**Submission Materials**
All submission materials and faculty representative documents necessary to affirm your candidacy and meet the requirements of the Kelly Services® 2017 Future Engineers Scholarship Program are available for download at [www.kellyengineering.com/scholarships](http://www.kellyengineering.com/scholarships).

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1. Complete and email the **Candidate Background Information Form** to KERscholar@kellyservices.com. If you have more activities, work experience and/or awards than the space allows, list only those you consider most significant. Inserts and additional pages will not be accepted. Handwritten forms will not be accepted.

2. Complete and email the **Candidate Essay Form** to KERscholar@kellyservices.com in which you answer the question provided. Your essay must be between **800 and 1200** words. Handwritten forms will not be accepted.

3. Essay must be written by the candidate and should not have appeared in any publication other than in school publications. Essays are limited to one per candidate.

4. Use the **Candidate Recommendation Form** to secure recommendations from either two field-related faculty members from a college or university you attended, or one faculty member and an individual who has supervised your work in a field-related facility, who can discuss your potential for a career in engineering. At least one of these must be a faculty member in your field of study. Evaluations from high school teachers, coaches or family friends will not be accepted. **Letters of recommendation and the official college transcript must be mailed to the scholarship administrator.**

It is your responsibility to submit the following to Kelly Services:

- [ ] Official college transcripts from your current institution and other institutions you have attended (mailed to address below)
- [ ] Candidate Background Information Form (email to KERscholar@kellyservices.com or mail to address below)
- [ ] Candidate Essay (email to KERscholar@kellyservices.com or mail to address below)
- [ ] Two recommendations (mailed to address below)

Kelly Services must receive your completed submission package **no later than October 14, 2016.** Incomplete submissions will not be considered. It is recommended that you send your materials via certified mail or some other traceable method.

**Mail to:**
Kelly Services, Inc.
Attn: KER Scholarship Administrator
999 West Big Beaver Road
Troy, MI 48084

**Privacy Act Advisory Statement**
Pursuant to the requirements of the Privacy Act of 1974 (P.L. 93-579), please be advised: Public Law 99-661 authorizes solicitation of this information, which will be used to select Kelly Services Future Engineers Scholars. The information becomes the property of Kelly Services and may be used to publicize your selection as a Future Engineers Scholar. Furnishing this information is voluntary; however, failure to do so will prevent your consideration for the Scholarship.